

Bend Curling Club Board Meeting
11/13/2023

Present: Michael Coe, Tony Morales, Jeff Gullickson, Tom Pietrowski

1. John Meyer has asked to step down as VP. Per our bylaws the President can appoint a new member to the board. It was suggested that Tom be reassigned to VP as he is familiar with the operations of all committees and they will report to him, and we will begin a search for a new secretary. As changing roles on the board is not addressed in our bylaws Tom's transition will be put to a club vote
2. Strengthening our Sub list. A strong sub list is vital to maintaining in-season flow and avoid forfeits (As a reminder, in league rules if a team cannot field 3 players they forfeit that game).

Advanced League – Novice curlers are welcome to sub. We will ask for those interested and add them to the sub list, but they can also be recruited night of play. Our goal is to first exhaust our sub list to insure full teams

Novice League – Only curlers of 3 or less years of experience will be allowed to sub in novice league. Should there be a need for curlers with >3 years of experience to sub in to make sure a game can be played, that novice team will forfeit the game but still play it out.

3. Learn To Curls – With 7 of 8 games scheduled we will have 1 open sheet. The proposal is to run Learn to Curl instructions on that sheet at 8:30 in the nights of Dec 16, Dec 23, and Jan 6. Tony Morales believes he can field a full sheet on Jan 6, and Greg Jackson has folks for Dec 16. That leaves Dec 23 for all of us to promote (It is likely we can fill with visitors if need). Cost is \$25/person for 2 hrs, max people is 10. Our goal is to have 1-2 Level 1 instructors lead this.
4. Advanced curlers helping teach in novice league.

We will create a sign-up sheet. Goal is to have 2 instructors on each sheet for a total of 6. Each week we will pick a focus of our instruction that will be taught off-ice to novice curlers at 8:00. This focus will be communicated to all instructors so they can reinforce these skills on ice. Off-ice instruction will be headed by Jeff and Jason. Novice instructors should show up at 8 to be present for the instruction.

5. Ice Prep. The 2 Advanced teams playing at 8:30 are to show up at 8:00 – 8:10 to receive ice-prep instructions from Tom, Dave and Cicely. These 2 teams will then be responsible for prepping the ice that night. Written instructions will also be made available at the rink and eventually on our website
6. Sunday BPRD instruction recap (Jeff Gullickson). Jeff reported this process could still be cleaned up with better BPRD expectations and communications that only new curlers attend that session. We will continue to iron out wrinkles with BPRD to

create a better experience. A huge THANK YOU to all who helped out! We will have another opportunity in January.

7. Broomstacking. Charlotte and Karan have volunteered to lead our Social Committee which includes Broomstacking before play on Saturdays. This week we will again meet at 7:00 at the Peppertree Hotel bar. Those who need to be at the rink by 8:00 are encouraged to come at 7:00. Those who do not need to be to the rink until 9:45 are welcome to hang out later. Pass any other location ideas onto Charlotte and/or Karan.

8. Remaining Committee leadership roles. Michael Coe has volunteered to head the League Committee this session, whose responsibilities include setting game schedule, updating scores and standing. We are looking for someone to step up to this position for session 2 this year. This should be made easy with the addition of our website

9. 501c3 update. Jeff will identify attorneys who can help us with this and is looking for free or reduced fees. Carol Giles, an attorney herself, has agreed to help us with any legal documents.

10. Dedicated ice update. Tom and Michael are taking a second look at a potential building off Boyd Acres. If the dimensions work, we will bring in a person with experience in converting a warehouse to a curling rink to help us with estimates. We are also working on revenue projections to match anticipated annual expenses to see if this approach pencils out. In the meantime, we are working on securing the following necessary pieces:

1. Business Plan – Lead by Tony Morales (we have a solid draft to work from thanks to Chet).
2. Loan and Grant streams – Michael will work with USA curling on their grants. We will need to identify a co-signee and determine collateral needs.
3. Letter of Intent – this document will be necessary if we decide to lease.
4. Fundraising – We will begin to form this committee, reaching out to those in and outside of the club who curl on Sundays.

11. Website update – It is up but not yet live as we finish building out pages. This is an evolving site being spearheaded by Joe DeLuca.

12. Bonspiel update – We had a great successful weekend with 8 teams with curlers from Seattle, Spokane, Boise and Vegas. The BCC Brewspiel trophy was won by a Seattle team. A HUGE THANKS to Gabi and Greg for planning and running a great weekend and giving us a great template to work from in the future. They will convene with the board at our next meeting to debrief and plan for next year. A survey will be sent to all attendees for feedback

13. Swag – Gabi has design ideas for league pins that we plan to award to Novice and Advanced league winners this year. Jeff/Chet will share previous swag vendor contacts with Gabi and Michael

ACTION ITEMS

1. Jeff – Identify requirements for 1 million dollar loan for 501c3
2. Tom & Tony – Calculate Revenue needed to fund a rink with 8 months of curling and 4 months of off-season revenue replacing 0%, 50%, and 100% of operating costs.
3. Tony/Chet – Update Chet's business plan with today's numbers.
4. Jeff – Locate attorneys and identify fees for 501c3 creation
5. Michael – Build Fundraising Committee
6. Gabi – Design and order league pins and obtain swag order from members
7. Michael – Learn loan/grant opportunities for USA Curling and begin to create Letter of Intent
8. Tom – Work with Tony to outline revenue, club membership expectations and requirements to fund dedicated ice.